



**APPLY NOW**

**22nd March - 6th April**



# DISTRICT COMMITTEE

**NOMINATIONS**

*2025-26*

**Rtr. Rtn. Janice Philip**

**DISTRICT ROTARACT REPRESENTATIVE 2025-26  
RI DISTRICT 3192**



**Dear Rotaractors,**

It is an immense pleasure to notify nominations for various roles & responsibilities in the District Committee for RI Year 2025 - 2026. The general guidelines for nominations notification are as follows:

- Nominations for the District Committee shall remain open till 6th April, 2025.
- District Rotaract Representative reserves the rights to alter, change, add and remove any roles or their profile as deemed necessary.
- In general, the preferable candidates for all posts would be:
  - a) A past president of a rotaract club.
  - b) A past executive council member.
  - c) A past district committee member.
  - d) A rotaractor who has experience of at least 2 years as a board member.
  - e) A rotaractor who is an active member of RI District 3192 for at least 1 year.
  - f) Any rotaractor who has the passion to join the district team.
  - g) A rotaractor with a positive attitude towards connecting & working together with his/her fellow rotaractors from across the district.
- The roles and responsibilities mentioned are generic. Specific roles & profiles may vary as per the confirmation from District Rotaract Representative. The preferred experience for each role is just an indicative detailing and is not a mandatory requirement, if you are passionate and confident about the role, kindly apply.
- Application to one / any post / posts does not guarantee any confirmation for the same.
- The application process will be followed by a 1:1 discussion with the District Rotaract Representative and the executive council to understand the goals and objectives for the RI Year 2025- 2026. Details shall be communicated to the registered email ID.
- All selections will be at the discretion of the District Rotaract Representative and no disputes regarding the same will be entertained whatsoever.
- This is not a competition. There is no WINNER or LOSER. There is no BETTER or WORSE. This is just an endeavour to pick people who could work TOGETHER with ease. The choice made is not a reflection of any sort of inferiority or superiority of one candidate over the others. It is merely an effort to pick TEAM PLAYERS who could gel with each other for the smooth functioning of the District Council.
- To apply visit: [www.3192drreofficial.com](http://www.3192drreofficial.com)



## **Treasury Team:**

### **Responsibilities:**

- Own accountability for all the District Funds of Rotaract District Council & Rotaract District Organization.
- Plan and maintain the annual, event, operations budgets to best accommodate the activities and plans of Rotaract District Council.
- Maintain accurate records of transactions of income and expenses, before, during, and after each event.
- Coordinate with the DRR, DRS & DJS to recommend the district dues structure for the members of Rotaract District Council & Rotaract Clubs of Rotaract District Organization.
- Coordinate with the members of Rotaract District Council & Rotaract Clubs of Rotaract District Organization for the collection of district dues.
- Maintain the records of RI dues for Rotaract Clubs.
- Maintain the process for payments and reimbursements related to activities of Rotaract District Council in accordance with district protocols.
- Maintain balance sheets, transaction statements along with bi-annual audit of the accounts for Rotaract District Organization.
- Rotaractor with relevant knowledge about banking, finance & accounting.

## **Sergeant at Arms Team:**

### **Responsibilities:**

- Coordinate with the relevant key stakeholders to ensure that required necessities are arranged to set up the events and meetings for success.
- Track & maintain the attendance of participants at district meetings and events.
- Coordinate with the absentees to understand the reason for absence.
- Identify and facilitate possible improvements for future meetings and activities to improve the attendance.
- Encourage and ensure that participants & members of Rotaract District Council maintain the decorum of meetings and activities of Rotaract District Council.
- Ensure that all participants are wearing the Rotaract pins / badges.
- Ensure that meetings and activities are true to the agenda and are punctual.

## **Community Service Team:**

### **Responsibilities:**

- Plan and define district wide service projects in order to enable the Rotaract Clubs to conduct such service projects.
- Identify resources for service projects that create an impact in the community.
- Provide guidance for Rotaract Clubs to plan and execute community service projects.
- Provide Guidance and encourage Rotaract Clubs to do Joint Projects under Community Services avenue.
- Plan and organize regular meetings with Community Service Directors of all the Rotaract Clubs of Rotaract District Organization.



## **Club Service Team:**

### **Responsibilities:**

- Plan and organize fun and fellowship activities to increase friendship and bonding among the members of Rotaract District Council.
- Plan and organize activities to unite the Rotaract Clubs at district and zonal levels.
- Own the fellowship and entertainment segment at all Rotaract District Council's activities and events.
- Provide guidance for Rotaract Clubs to plan and execute club service activities.
- Provide guidance and encourage Rotaract Clubs to do joint projects under club services avenue.
- Plan and organize regular meetings with Club Service Directors of all the Rotaract Clubs of Rotaract District Organization.

## **International Service Team:**

### **Responsibilities:**

- Plan and execute the "Rotaract Inter District Exchange" activities with various RI Districts.
- Ideate new ways of engaging with other RI Districts showcasing our cultures and programs and vice versa.
- Maintain healthy and positive relationships with other RI Districts.
- Promote Multi District and Rotary International events.
- Provide guidance for Rotaract Clubs to plan and execute international service projects.
- Provide guidance and encourage Rotaract Clubs to do joint projects under international service avenue.
- Plan and organize regular meetings with International Service Directors of all the Rotaract Clubs of Rotaract District Organization.

## **Professional Development Service Team:**

### **Responsibilities:**

- Plan and organize skill building initiatives relevant to the Rotaractor's needs.
- Plan and organize entrepreneurship related initiatives.
- Provide guidance for Rotaract Clubs to plan and execute professional development service projects.
- Provide guidance and encourage Rotaract Clubs to do joint projects under professional development service avenue.
- Plan and organize regular meetings with Professional Development Directors of all the Rotaract Clubs of Rotaract District Organization.



## **Public Relations - Social Media Team:**

### **Responsibilities:**

- Handle social media channels of Rotaract District Organization 3192. Create strategy for the growth and social media outreach.
- Coordinate with Rotaract District Council's event chairpersons to plan and execute the branding & outreach strategy for respective events and activities.
- Design engaging & informative campaigns and contests to connect Rotaractors to the brand of Rotaract District Organization 3192.
- Create a brand image for Rotaract and RI District 3192 within and outside the district
- Create and execute plans to attract & inspire youth to join Rotaract.
- Provide guidance to Rotaract Clubs on best practices to enhance the reach of their Rotaract Club's social presence.
- Plan and organize regular meetings with Public Relations Directors of all the Rotaract Clubs of Rotaract District Organization.

## **Public Relations - Design Team:**

### **Responsibilities:**

- Create brand assets and creatives for the Rotaract District Council 3192 and its activities.
- Define brand and visual guidelines for the Logo & brand usage of Rotaract District Organization's brand kit.
- Provide guidance to Rotaract Clubs on best practices and to maintain the Rotaract Club's brand identity.
- Provide guidance to Rotaract Clubs on correctness of the RI brand guidelines across their creative assets and brand assets.
- Participate in regular meetings with Public Relations Directors of all the Rotaract Clubs of Rotaract District Organization.

## **Editorial Team:**

### **Responsibilities:**

- Plan bulletins and/or newsletters of Rotaract District Organization.
- Curate the content for correctness and readability across all communications of Rotaract District Council.
- Curate, update and maintain the district directory of Rotaract District Organization.
- Plan and organize regular meetings with editors of all the Rotaract Clubs of Rotaract District Organization.
- A Rotaractor with high attention to detail, with good command over language and grammar.



## **Tech & Web Services Team:**

### **Responsibilities:**

- Develop and maintain the district website.
- Develop and maintain the district reporting system.
- Simplify the functioning of Rotaract District Council with optimal use of technology.
- Participate in regular meetings with Public Relations Directors of all the Rotaract Clubs of Rotaract District Organization.
- A rotaractor with relevant knowledge and experience in technology and development.

## **Next-Gen Team:**

### **Responsibilities:**

- Coordinate with District Rotaract Representative, District Interact Representative the DRC and the DIC to identify potential synergies for involvement of Interactors in Rotaract District Council's plans and activities.
- Encourage and facilitate partnerships between Rotaract Clubs and Interact Clubs for joint projects.
- Promote Rotaract among the Interact fraternity and inspire Interactors to join Rotaract.

## **Corporate Social Responsibility (CSR) Team:**

### **Responsibilities:**

- Plan and execute impactful CSR projects addressing community needs in areas like education, health, and environment.
- Identify funding opportunities and secure CSR sponsorships from corporates and partners.
- Foster partnerships with NGOs, corporates, and stakeholders to enhance project outcomes.
- Monitor, report, and showcase the impact of CSR initiatives through presentations and media.
- Promote member participation, ensure sustainability in efforts, and highlight achievements to build club visibility.





## **Club Growth and Member Retention Team:**

### **Responsibilities:**

- Develop and execute strategies for recruiting new members and retaining existing ones.
- Coordinate with Rotary, Rotaract, and Interact clubs to charter new clubs and expand the network.
- Organize engaging orientation programs and personalized development opportunities for members.
- Foster a vibrant club culture with fellowships, bonding activities, and regular recognition.
- Gather and act on member feedback, maintain membership data, analyze trends, and report to the secretariat team.

## **Resources & Operations Team:**

### **Responsibilities:**

- Coordinate with Rotaract District Council's event chairpersons for efficient planning and execution of events to enhance the experiences of the Rotaractors at events.
- Own procurement and management of resources required for the activities and events of Rotaract District Council 3192.
- Coordinate with DRR, Secretaries & District Treasurers for effective & optimal usage of funds available for the Rotaract District Council's activities, meetings & events.
- Provide guidance to Rotaract Clubs on procurement of resources / merchandise requirements of the Rotaract Clubs.
- Plan and maintain the rotaract merchandise store for Rotaractors of RI District 3192.
- Rotaractor with relevant knowledge about leading / hosting events.
- Rotaractor with strong connections in order to support the management of resource requirements.

## **Fellowship Groups:**

### **Responsibilities:**

- Plan and organize diverse fun and fellowship activities across various interest-based fellowship groups, including Movies, Anime & Binge Watching; Wildlife Enthusiasts & Pet Lovers; Biking & Adventure; Foodies & Hidden Gems Assemble; Fine Arts, Book Club & Entertainment; and Sports & Fitness, to foster friendship and bonding among Rotaractors across the district.
- Create opportunities for members to connect over shared interests, promoting inclusivity and a sense of community within the district.
- Organize district-wide fellowship events and encourage Rotaract Clubs to collaborate on joint fellowship activities and document the impact of fellowship activities.
- Provide guidance and resources for Rotaract Clubs to initiate and sustain fellowship groups that reflect members' passions.
- Leverage fellowship activities to engage the general community, creating awareness about Rotaract and encouraging non-members to experience and join the rotaract fraternity.



## **Area of Focus Groups:**

### **Responsibilities:**

- Plan and define district-wide service projects to enable Rotaract Clubs to conduct impactful community service initiatives across key focus areas, including Water and Sanitation, Maternal and Child Health, Basic Education and Literacy, Economic and Community Development, Environment, and Disease Prevention and Treatment.
- Identify resources and partnerships with local authorities, NGOs, healthcare organizations, educational institutions, and government programs to support sustainable service projects.
- Provide guidance to Rotaract Clubs in planning, executing, and sustaining service projects within the areas of focus, encouraging innovative and impactful solutions.
- Promote joint projects, awareness campaigns and foster collaboration among Rotaract Clubs under the areas of focus to maximize collective impact.
- Monitor, evaluate, and document the impact of these service projects, ensuring continuous improvement and alignment with district goals.

